



STUBBS' EDUCATIONAL FOUNDATION (SEF)

2020-2021 SCHOLARSHIP PROGRAM for Tallahassee Community College
ELIGIBILITY GUIDELINES and APPLICATION PROCEDURES

Thank you for applying for one of our Tallahassee Community College (TCC) scholarships. The following outlines the process and this information must be returned to SEF for the process to be complete. Documents must be received by February 29, 2020 for the application to be forwarded to the Review Committee. *Each application will be numbered in the order it is received. Because of the limited number of New Scholarships ONLY the first FIVE APPLICATIONS will be considered for Fall 2020 & Spring 2021.* Thank you for applying for an SEF scholarship.

Your application must include:

- A handwritten essay by the applicant
- A letter of recommendation from an adult mentor
- A completed application form
- If completing a financial need-based application, a copy of the filed 2018 1040 Tax Return (joint or individual) is required

Only one scholarship per family will be awarded.



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This scholarship program was established for Tallahassee Community College students. It is funded primarily through endowments provided by individuals and businesses in our community who recognize the need to further enhance college students' educational needs.

- TO APPLY:** Applications may be obtained from the Foundation by calling 850-893-8782, or downloading from www.stubbseducationalfoundation.org
- AGE QUALIFICATIONS:** Tallahassee Community College applicants must be between the ages of 17 and 25
- APPLICATION DEADLINE:** **February 29, 2020**
- NOTIFICATION OF AWARD:** After the SEF Board approves the scholarship recipients, award letters and acceptance forms will be mailed by **April 1, 2020**. Failure to return the acceptance form by **April 15, 2019** may result in forfeiture of the scholarship.
- PAYMENT OF AWARD:** Upon verification of enrollment at Tallahassee Community College the Tallahassee Community College Foundation will pay funds directly to TCC. **The number of hours and the amount of fees paid for books will be established at the April SEF Board meeting. The maximum is 15 hours per semester and all required books that relate to those hours. Recipients will be notified no later than May 1, 2020 about money awarded for the Fall 2020 & Spring 2021 semesters.**

Please read and follow the instructions carefully. Adhere to the deadline set by the Board of Directors of STUBBS' EDUCATIONAL FOUNDATION. Materials received after the deadline will not be considered.

1. Submit the required materials listed on the first page. If you are currently enrolled in a music program, the letter of recommendation should be written by your teacher who can discuss your potential for future success. If you are not currently enrolled, you may have an individual who has worked closely with you (e.g., a school teacher, pastor, coach, employer, etc.) comment on your personal achievement and your potential for success in music.
2. Scholarship recipients maintain a 2.0 GPA. At the end of each semester, the recipient is required to send to the Executive Director of SEF a copy of the grades from the previous semester for the scholarship to be continued.
3. Applicants for financial need-based scholarships must provide appropriate tax materials for **each** academic year in which they desire the scholarship. See financial formula on next page.
4. ALL scholarship recipients must notify the Foundation of their intent to accept by **March 15, 2020**.
5. Alternative award recipients of a scholarship must meet all minimum eligibility requirements at the time of the award in order to receive a forfeited scholarship.
6. The Scholarship Application Review Committee will review the applications without knowing the name of the applicant or his/her sponsor. This will provide as fair a review process as possible.



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PLEASE TYPE OR PRINT IN THE SHADED FIELDS

1. Student Name:

Last First Middle Birthday

2. Parent/Guardian:

3. Address:

(Street, Avenue, or Road) City State Zip Code

4. Phone Number:

Home: Parent(s) Mobile:

5. Email Address:

6. Type of Scholarship:

Need Merit Tallahassee Community College

7. State of legal residence:

8. Nation of citizenship:

9. Do you play a music instrument?:

10. If yes, list instrument:

11. Financial need-based formula is as follows:

2018 Adjusted TOTAL Household Gross Income:	\$
Less 2018 Federal Taxes Paid:	\$
*Less Family Size Adjustment:	\$
**Net Adjusted Income:	\$

* FAMILY SIZE ADJUSTMENT:
1=\$11,170; 2=\$15,130; 3=\$19,090;
4=\$23,050; 5=\$27,010; 6=\$30,970;
7=\$34,930; 8 or more=\$38,890

** Net adjusted income must be less than \$17,000 to qualify for a need-based scholarship



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2019-2020 SCHOLARSHIP APPLICATION FORM STATEMENT OF BACKGROUND AND PURPOSE

Use the space below to provide a written statement (300 to 400 words) regarding your musical experiences and goals, achievements, extracurricular activities, your current goals, plans for your career, and reason for pursuing higher education at Tallahassee Community College. Please remember the committee will review the applications without knowing your name; therefore, you can help by writing your statement in the first person (I).

I certify that I have read and understand the conditions for participation in this program. The information I am supplying in this application is true, complete, and correct. To the best of my knowledge and belief, I am eligible for this program as defined.

Applicant's Signature: _____

Date: _____

The commitment of the Foundation to the most fundamental principles of academic freedom, equality of opportunity, and human dignity requires that decisions involving students and employees be based on individual merit and be free from invidious discrimination in all its forms. It is the policy of the Foundation not to engage in discrimination or harrasment against any person because of race, color, religion, sex, national origin, ancestry, age, marital status, disability, or sexual orientation and to comply with all federal and state nondiscrimination, equal opportunity and affirmative action laws, orders, and regulations. This nondiscrimination policy applies to admissions, employment, access to and treatment in the Foundation's programs and activities.