



STUBBS' EDUCATIONAL FOUNDATION (SEF)

2019-2020 SCHOLARSHIP PROGRAM ELIGIBILITY GUIDELINES and APPLICATION PROCEDURES

All applications including need-based and merit-based must be received by the deadline of May 31, 2019. *Each application will be numbered in the order it is received at the SEF office at 1260 Timberlane Road.* The scholarship chairperson will confirm that all required documents are attached to the application. Any application that does not have all the documents will be disqualified. *The first 10 complete applications that are submitted will be reviewed.* These applications will be forwarded to the Application Review Committee. The Application Review Committee will rank the applications. The number of scholarships that will be awarded is based upon the monies available. All applicants will receive notification by the 30th of June. Thank you for applying for an SEF scholarship.

Your application must include:

- A handwritten essay by the applicant
- A letter of recommendation from an adult mentor
- A completed application form
- If completing a financial need-based application, a copy of the filed 2018 1040 Tax Return (joint or individual) is required

Only one scholarship per family will be awarded.

PROVIDERS

You may select one of the following as your provider now or after it has been determined you will receive a scholarship:

Timberlane Arts & Dance (TADA)

Director: Sarah Brown
1260 Timberlane Road
Tallahassee, Florida 32312
850-893-8754

Medart School of Music

Director: Patricia Baker
4416 Crawfordville Highway
Crawfordville, Florida 32327
850-926-8889

Tallahassee Community College

Scholarship Coordinator: Sarah Stout
444 Appleyard Drive
Tallahassee, Florida 32304
850-201-6203

Erikka Edwards' Music Studio

Director: Erikka Edwards
221 Covington Ave., Suite 186
Thomasville, GA 31792
863-944-0598

Good Sam Arts

Office Manager: Hanna Traft
3720 Capital Circle SE
Tallahassee, Florida 32311
850-893-4919

Making Light Productions, Inc.

President Juliet Yaques
2720 S Blair Stone Road, Suite G
Tallahassee, Florida 32301
850-329-8635

We encourage you to visit with each of the Foundation's approved Providers



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This music education program was established to provide music scholarships for **K-12th grade students**. It is funded primarily through endowments provided by individuals and businesses in our community who recognize the need to further enhance children's educational needs.

- TO APPLY:** Applications may be obtained from the Foundation by calling 850-893-8782, or downloading from www.stubbsfoundation.org
- AGE QUALIFICATIONS:** Applicants must be between the ages of 5 and 17 for K-12th grade scholarships
- APPLICATION DEADLINE:** **May 31, 2019**
- NOTIFICATION OF AWARD:** After the SEF Board approves the scholarship recipients, award letters and acceptance forms will be mailed by **June 30, 2019**. Failure to return the acceptance form by **July 15, 2019** may result in forfeiture of the scholarship.
- PAYMENT OF AWARD:** The SEF Board will disburse funds each academic term to the Foundation's approved providers, after verification of enrollment. **Merit recipients will be awarded scholarships for 50% of the provider's tuition. Guidelines are provided to each merit recipient to increase the percentage received.**

Please read and follow the instructions carefully. Adhere to the deadline set by the Board of Directors of STUBBS' EDUCATIONAL FOUNDATION. Materials received after the deadline will not be considered.

1. Submit the required materials listed on the first page. If you are currently enrolled in a music program, the letter of recommendation should be written by your teacher who can discuss your potential for future success. If you are not currently enrolled, you may have an individual who has worked closely with you (e.g., a school teacher, pastor, coach, employer, etc.) comment on your personal achievement and your potential for success in music.
2. Contingent upon funding, scholarships, except the Mitchell Scholarship, are renewable for up to six years. Students previously awarded scholarships and who have made satisfactory progress will be given preference.
3. Scholarship recipients must have, and maintain, a minimum level of evaluative performance each term. The instructor will recommend at the end of each term if the scholarship should be renewed for the next term.
4. Applicants for financial need-based scholarships must provide appropriate tax materials for **each** academic year in which they desire the scholarship. See financial formula on next page. A minimum of 70% of scholarships go to financial need-based students.
5. ALL scholarship recipients must notify the Foundation of their intent to accept by **July 15, 2019**.
6. Alternative award recipients of a scholarship must meet all minimum eligibility requirements at the time of the award in order to receive a forfeited scholarship.
7. The Scholarship Application Review Committee will review the applications without knowing the name of the applicant or his/her sponsor. This will provide as fair a review process as possible.



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2019-2020 SCHOLARSHIP APPLICATION FORM
PLEASE TYPE OR PRINT IN THE SHADED FIELDS

1. Student Name: _____
Last First Middle Birthday

2. Parent/Guardian: _____

3. Address: _____
(Street, Avenue, or Road) City State Zip Code

4. Phone Number: Home: _____ Parent(s) Mobile: _____

5. Email Address: _____

6. Type of Scholarship: Need Merit Julia-Monroe Woodward (Gadsden only)
 Mitchell Scholarship (High School Piano Student only)
 Bruce Hall Scholarship (Guitar Student only)
 Ira & Gladys Higdon & Ernest & Grace Herring (Grady County Georgia only)

7. Area of Interest: Piano Guitar Woodwinds
 Voice Brass Percussion

8. State of legal residence: _____ 9. Nation of citizenship: _____

10. School Fall 2019: _____ 11. Grade Fall 2019: _____

12. Financial need-based formula is as follows:

2018 Adjusted TOTAL Household Gross Income:	\$	* FAMILY SIZE ADJUSTMENT: 1=\$21,978; 2=\$29,637; 3=\$37,296; 4=\$44,955; 5=\$52,614; 6=\$60,273; 7=\$67,951; 8=\$75,647
Less 2018 Federal Taxes Paid:	\$	
*Less Family Size Adjustment:	\$	
**Net Adjusted Income:	\$	

** Net adjusted income must be less than \$17,680 to qualify for a need-based scholarship (Federal Register Vol. 80, No. 61 #17027)

13. Please indicate how you heard of the SEF Scholarship Program: _____



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2019-2020 SCHOLARSHIP APPLICATION FORM STATEMENT OF BACKGROUND AND PURPOSE

Use the space below to provide a written statement (100 to 300 words) regarding your age, musical goals, achievements, extracurricular activities, your current goals, plans for your career, and reason for pursuing music. Applicants that are 5 to 7 years of age should write 75 to 300 words, and may do so with the help of an adult. The committee will review the applications without knowing your name; therefore, you can help by writing your statement in the first person (I).

I certify that I have read and understand the conditions for participation in this program. The information I am supplying in this application is true, complete, and correct. To the best of my knowledge and belief, I am eligible for this program as defined.

Applicant's Signature: _____

Date: _____

The commitment of the Foundation to the most fundamental principles of academic freedom, equality of opportunity, and human dignity requires that decisions involving students and employees be based on individual merit and be free from invidious discrimination in all its forms. It is the policy of the Foundation not to engage in discrimination or harrasment against any person because of race, color, religion, sex, national origin, ancestry, age, marital status, disability, or sexual orientation and to comply with all federal and state nondiscrimination, equal opportunity and affirmative action laws, orders, and regulations. This nondiscrimination policy applies to admissions, employment, access to and treatment in the Foundation's programs and activities.