

STUBBS' EDUCATIONAL FOUNDATION (SEF)

2018-2019 SCHOLARSHIP PROGRAM

ELIGIBILITY GUIDELINES and APPLICATION PROCEDURES

All applications including need and merit must be received by the deadline of May 31, 2018. *Each application will be numbered in the order it is received at the SEF office at 1260 Timberlane Road.* The scholarship chairperson will confirm that all required documents are attached to the application. Any application that does not have all the documents will be disqualified. *The first 10 complete applications that are submitted will be reviewed.* These applications will be forwarded to the Application Review Committee. The Application Review Committee will rank the applications. The number of scholarships that will be awarded is based upon the monies available. All applicants will receive notification after the 15th of July. Thank you for applying for an SEF scholarship.

Your application must include:

- ◆ A handwritten essay by the applicant
- ◆ A letter of recommendation from an adult mentor
- ◆ A completed application
- ◆ If completing a financial need-based application, a copy of the filed 2017 1040 Tax Return (joint or individual) is required

Only one scholarship per family will be awarded.

PROVIDERS

You may select one of the following as your provider now or after it has been determined you will receive a scholarship:

Stubbs' Music Center, Inc./TADA

Director: Sarah Brown
1260 Timberlane Road
Tallahassee, Florida 32312
850-893-8754

Medart School of Music

Director: Patricia Baker
4416 Crawfordville Highway
Crawfordville, Florida 32327
850-926-8889

Tallahassee Community College

Scholarship Coordinator:
Sarah Stout
444 Appleyard Drive
Tallahassee, FL. 32304
850-201-6203

Studio of Erikka Edwards

Director: Erikka Edwards
221 Covington Ave. Suite 186
Thomasville, GA 31792
863-944-0598

Good Sam Arts

Office Manager: Hanna Traft
3720 Capital Circle SE
Tallahassee, FL. 32311
850-893-4919

Making Light Productions, Inc.

President Juliet Yaques
355 North Monroe Street
Tallahassee, FL, 32301
850-339-5719

You are encouraged to visit with each of the Foundation's approved Providers.

STUBBS' EDUCATIONAL FOUNDATION

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This music education program was established to provide music scholarships for **K-12th grade students**. It is funded primarily through endowments provided by individuals and businesses in our community who recognize the need to further enhance children's educational needs.

TO APPLY: Applications may be obtained from the Foundation by calling (850) 893-8782, or downloading from www.stubbsfoundation.org

AGE QUALIFICATIONS: Applicants must be between the age of 5 and 17 for K - 12th grade scholarships.

DEADLINE FOR APPLICATIONS: **May 31, 2018**

NOTIFICATION OF AWARD: After the SEF Board makes a decision regarding scholarship recipients, award letters and acceptance forms will be mailed by **July 15, 2018**. Failure to return the acceptance form by **August 1, 2017** may result in forfeiture of the scholarship.

PAYMENT OF AWARD: The Board will disburse funds each academic term to the Foundation's approved providers, after verification of enrollment. Merit recipients will be awarded scholarships for 50% of the provider's tuition. Guidelines are provided to each merit recipient, which allows the recipient the opportunity to increase the percentage received.

Please read and follow the instructions carefully and adhere to the deadline set by the Board of Directors of STUBBS' EDUCATIONAL FOUNDATION (SEF). Application materials received after the deadline will not be considered.

1. Submit the following materials:
 - A. A handwritten essay by the applicant.
 - B. Letter of recommendation. If you are currently enrolled in a music program, the letter should be written by your teacher who can discuss your potential for future success. If you are not currently enrolled, you may have an individual who has worked closely with you (e.g., a school teacher, pastor, coach, employer, etc.) comment on your personal achievement and your potential for success in music.
 - C. Completed application form
 - D. Copy of the completed 2017 - 1040 Tax Return (Joint or Individual) if applying for financial need based scholarship.
2. Contingent upon funding, scholarships, except the Mitchell Scholarship, are renewable for up to **six years**, provided the recipient is making satisfactory progress and meets minimum performance requirements. Students previously awarded scholarships will be given preference.
3. Scholarship recipients must have, and maintain, a minimum level of evaluative performance each term. The instructor will recommend at the end of each term if the scholarship should be renewed for the next term.
4. Applicants for financial need-based scholarships must provide appropriate tax materials for **each** academic year in which they desire the scholarship. See financial formula on next page. A minimum of 70% of scholarships go to financial need based students.
5. **ALL** scholarship recipients must notify the Foundation of their intent to continue by **August 1, 2018**.
6. Alternative award recipients of a scholarship must meet all minimum eligibility requirements at the time of the award in order to receive a forfeited scholarship.
7. The Board of Directors has specified that the Scholarship Application Review Committee will review the applications without knowing the name of the applicant or his/her sponsor. This will provide as fair a review process as possible.

STUBBS' EDUCATIONAL FOUNDATION

SCHOLARSHIP PROGRAM YEAR (2018-2019) APPLICATION FORM PLEASE TYPE OR PRINT

1. Student Name: _____
Last First Middle Birthday-month-date-year
2. Parent or Guardian Name(s): _____
3. Address: _____
(Street, Avenue, or Road) City State Zip Code
4. Telephone Number: Home: _____ Parent(s) Mobile: _____
5. Email: _____
6. Type of scholarship: ___ Need; ___ Merit; ___ Julia Munroe Woodward -Gadsden County Resident Only;
___ N/A ___ Mitchell Scholarship for only High School Piano Student; ___ Bruce Hall
Scholarship for Guitar Student; ___ Ira & Gladys Higdon & Ernest & Grace Herring
for Grady County Georgia Residence Only
7. Area of interest: ___ Piano ___ Guitar ___ Voice ___ Violin
___ Woodwinds ___ Brass ___ Percussion
8. State of legal residence _____ 9. Nation of citizenship _____
10. School Fall 2018 _____ 11. Grade Fall 2018 _____

12. Financial need-based formula is as follows:

2017 Adjusted TOTAL Household Gross Income: \$ _____
Less 2017 federal taxes paid: \$ _____
* Less adjustment for family size: \$ _____
** Net adjusted income: \$ _____

* FAMILY SIZE ADJUSTMENT: 1-\$21,978 2-\$29,637 3-\$37,296 4-\$44,955 5-\$52,614
6-\$60,273 7-\$67,951 8-\$75,647 For each additional child add \$7,696

** If Net adjusted income is more than \$17,680 you do not qualify for a need base scholarship.

Federal Register Vol. 80, No. 61 #17027

13. Please indicate how you heard of the SEF Scholarship Program: _____

I certify that I have read and understand the conditions for participation in this program. The information I am supplying in this application is true, complete, and correct. To the best of my knowledge and belief, I am eligible for this program as defined.

Applicant's Signature: _____ Date: _____

The commitment of the Foundation to the most fundamental principles of academic freedom, equality of opportunity, and human dignity requires that decisions involving students and employees be based on individual merit and be free from invidious discrimination in all its forms. It is the policy of the Foundation not to engage in discrimination or harassment against any person because of race, color, religion, sex, national origin, ancestry, age, marital status, disability, or sexual orientation and to comply with all federal and state nondiscrimination, equal opportunity and affirmative action laws, orders, and regulations. This nondiscrimination policy applies to admissions, employment, access to and treatment in the Foundation's programs and activities.

STUBBS' EDUCATIONAL FOUNDATION

2018-2019 SCHOLARSHIP PROGRAM STATEMENT OF BACKGROUND AND PURPOSE

Use the space below to provide a **handwritten statement** (100 to 300 words) regarding your age, musical goals, achievements, extracurricular activities, your current goals, plans for your career, and reason for pursuing music. Applicants that are 5 to 7 years of age should write 75 to 300 words. They may do so with the help of an adult. Please remember the committee will review the applications without knowing your name; therefore, you can help by writing your statement in the first person (I).

OFFICE USE ONLY

Application Number: _____ Application date: _____ Age: _____ Instrument: _____